

Tender Documents

TERMS AND CONDITIONS FOR

**Purchase of Student Chairs for
Center of Excellence in Water Resources Engineering,
University of Engineering & Technology
Lahore**



**Center of Excellence in Water Resources Engineering
University of Engineering and Technology
LAHORE**

CENTER OF EXCELLENCE IN WATER RESOURCES ENGINEERING

University of Engineering & Technology, Lahore.

TENDER DOCUMENTS-2017

TENDER PRICE Rs. 500/-

Last date of submission: 30/08/2017 till 11:00 AM

FOR OFFICE USE ONLY

Serial No. _____

Sold to: - M/s _____

Date of Sale _____ Bank Challan No. _____ Date _____

DIRECTOR

Center of Excellence in Water Resources Engineering (CEWRE),

University of Engineering & Technology, Lahore, Pakistan.

Terms and Conditions

Overview

Center of Excellence in Water Resources Engineering, (CEWRE), University of Engineering & Technology, Lahore intends to purchase the specified Students Chairs. The supplier will be responsible for delivery in CEWRE.

1. Proposal instructions:

- 1.1. Single-stage two-envelope bidding procedure shall be applied in response to the invitation for tender. The envelopes should be marked as “Technical Proposal” and “Financial Proposal”, bids found technically non-responsive, the financial proposal shall be returned unopened to the respective bidders. Technically responsive bidders shall be informed and their financial proposals will be opened in the presence of their representatives (if any). The time & date will be communicated to the responding organizations.
- 1.2. The bidders shall deliver two sealed copies (one original and one photo copy) of the financial and technical proposals, each copy being physically separate, bound, sealed and labeled. Proposals shall be delivered at the address given below before **30/08/2017, 11:00 am.**

The Director

**Centre of Excellence in Water Resources Engineering
University of Engineering and Technology
Lahore. Tel. (042)-990250256**

- 1.3. Proposals received after the submission deadline will not be entertained under any circumstances and will be returned unopened to the submitting vendor. It is the sole responsibility of the participating vendor to ensure that the proposals are delivered before the deadline.
- 1.4. Price should be mentioned on FOR basis.
- 1.5. All BOQs submitted by the bidder must use the numbers and labels used in this tender document.

Any queries regarding this tender document should be directed to the designated contact person listed below:

**Mr. Qaiser Raza, Assistant (Admin),
Centre of Excellence in Water Resources Engineering
University of Engineering and Technology
Lahore. Tel. (042)-990250256**

- 1.6. This original tender documents duly signed and officially sealed by the bidder must be submitted in whole with the proposals. Any conditional, ambiguous, incomplete, supplementary or revised offer after the opening of tender shall not be entertained.
- 1.7. The supplier will provide a warranty certificate and certificate of analysis that the quality of items supplied is strictly in accordance with the required specification and any sub standard / defected item if discovered later on will be replaced free of all charges
- 1.8. A call deposit equal to **2%** of the estimated amount Rs.4,000/- should accompany the Tender as **Bid Security/Earnest Money** drawn in favor of **The Director, CEWRE, UET, Lahore**. The Tender shall not be considered without Earnest Money. Bank guarantee will not be accepted. The earnest money will be released after supplying the items.
- 1.9. The 10% refundable security will be deducted on running bill at the time of payment.
- 1.10. 10% Security of total value of Purchase Order will be retained for one year.
- 1.11. The Security Deposit will be returned after successful completion of Defect Liability/Warranty period, after repairing the defects in the items/replacement found during the warranty period.
- 1.12. The quantity of an order may vary depending on the quoted prices and the allocated funds.
- 1.13. The decision of the Centre Purchase Committee will be a binding on all concerned and will in no case be challenged on any forum.
- 1.14. The CEWRE reserves the right to modify the conditions/specifications of the Tender Document with written intimation to all the participants those who have purchased the Tender Document.
- 1.15. Delivery period will be 30 days from the date of issuance of purchase order/supply order.
- 1.16. Delivery be completed according to specification of furniture.
- 1.17. In case the bidder fails to execute the contract strictly in accordance with the terms and conditions laid down in the contract, the Security Deposit shall be forfeited and the items/goods will be purchased at his risk and expenses.
- 1.18. The CEWRE (Inspection Committee) will inspect the Furniture and reject the items/goods if not found according to the stated specifications.
- 1.19. The CEWRE reserves the right to claim compensation for the losses (liquidity damages) caused by delay in the delivery of items.
- 1.20. In case any supplies/material is found not in conformity with the specifications provided in the tender, either on account of inferior quality, defective workmanship,

faulty design, faulty packing or is short supplied, or wrongly supplied, the supplier will replace the same free of charges or pay the full cost of replacement.

- 1.21. All the proposals submitted will become the property of the CEWRE.
- 1.22. The successful bidder/tender will arrange three stamp paper @ 0.25% on total value of issuance of Purchase Order.
- 1.23. Past/Advance payment is not allowed.
- 1.24. The prices of furniture (Student Chairs), including all taxes, should be quoted item wise in Pakistani Rupees so as to reach the premises of the Centre of Excellence.
- 1.25. Payment will be made on availability of funds, if delayed due to any reason, no extra interest/mark up will be accepted or paid.
- 1.26. Deduction of Income tax and other taxes of any kind will be deducted at the source according to Government prevailing rules.
- 1.27. Purchase Committee shall be governed by the PPRA rules.

TECHNICAL SPECIFICATIONS OF CLASS ROOM CHAIRS

Annexure-A

Quantity: 30 Nos.

Specification:-

1	Structure and Tablo made of solid seasoned Shisham Wood
2	Cushioned back and seat covered with fine Rexine cloth (coloured)
3	Finished with N.C. lacquer
4	Dimension: Height 3 feet, seat size 1 feet 8" inch by 1 feet 8" inch

Sample picture is as under:-

