

OFFICE MEMORANDUM

Subject: AUSTERITY MEASURES FOR FINANCIAL YEAR 2021-22

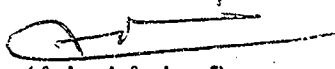
The undersigned is directed to state that owing to financial constraints the competent authority is pleased to enforce following austerity measures during the financial year 2021-22 with immediate effect:-

- (i) There shall be complete ban on purchase of all types of vehicles both for current and development expenditure excluding motorcycles, student buses, ambulances and firefighting vehicles.
- (ii) There shall be complete ban on creation of new posts except those required for development projects and approved by the competent authority.
- (iii) Privilege of periodical, magazines, news papers etc. to the entitled officers will remain restricted to only one.
- (iv) Principal Accounting Officers (PAOs) will ensure rationalized utility consumption i.e electricity, gas, telephone, water etc and the expenditure on purchase of assets, repair & maintenance and all other operational expenditures shall be kept at bare minimum level while remaining within the budgetary allocation for the financial year.
- (v) Two sides of paper shall be used in all official communications.
- (vi) All outstation meetings be restricted through internet link (Zoom etc.) only, unless physical presence is strongly justified and approved by the competent authority.

2. In the above context, to cater with the indispensable needs of the Ministries / Divisions/ Departments/ Organizations etc., the competent authority is pleased to constitute an **Austerity Committee** comprising the following officers to review the critical / unavoidable / significant proposals only, in respect of ban on purchase of vehicles / creation of posts imposed vide para-1(i)&(ii) above:

- | | |
|---|-------------|
| (i) Additional Finance Secretary (Expenditure) | (In Chair) |
| (ii) Senior Joint Secretary/ Joint Secretary (Expenditure-CGA) | (Member) |
| (iii) Senior Joint Secretary/ Joint Secretary
(Expenditure-concerned Ministry/Division) Finance Division | (Member) |
| (iv) Representative of the concerned Ministry/Division
/Department (Not less than an officer in BS-20) | (Member) |
| (v) Deputy Secretary (Expenditure-CGA) | (Secretary) |

3. All Ministries/Divisions are requested to disseminate the above instructions to all departments/ organizations under their administrative control for strict compliance.

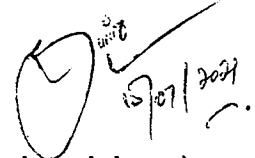

(Adeel Ashraf)
Deputy Secretary (Exp)

All Secretaries/Additional Secretaries in-charge/PAOs of Ministries/Divisions/ Departments.

(PTO)

Copy Forwarded to:

1. President's Secretariat (Public), Islamabad.
2. President's Secretariat (Internal), Islamabad.
3. Prime Minister's Secretariat (Public), Islamabad.
4. Prime Minister's Secretariat (Internal), Islamabad.
5. National Assembly Secretariat, Islamabad.
6. Senate Secretariat, Islamabad.
7. Wafaqi Mohtasib's Secretariat, Islamabad.
8. Federal Tax Ombudsman Secretariat, Islamabad.
9. Election Commission of Pakistan, Islamabad.
10. Auditor General of Pakistan, Islamabad.
11. Controller General of Accounts, Islamabad.
12. AGPR, Islamabad.
13. Chief Accounts Officer, Ministry of Foreign Affairs, Islamabad.
14. Finance Division (Military), Rawalpindi.
15. Central Directorate of National Savings, Islamabad.
16. All Addl. Finance Secretaries / Joint Secretaries, Finance Division, Islamabad.
17. All Sr. JS/JS/DS-Expenditure, Finance Division, Islamabad.
18. ✓ Webmaster, Finance Division, Islamabad.

 17/07/2024

(Shaista Jabeen)
Section Officer (Exp-IV)
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