

UNIVERSITY OF ENGINEERING AND TECHNOLOGY LAHORE



OFFICE ORDER NO. 374

DATED. 13-04-2021

It is hereby notified that the University and its Campuses/Constituent College will observe the following office timings during the Holy Month of Ramzan-ul-Mubarak, effective from 1st Ramzan-ul-Mubarak (1442 A.H):-

1.	All working days (Monday to Thursday)	10:00 A.M to 04:00 P.M (with prayer break 12:30 P.M to 01:00 P.M)
2.	Friday	10:00 A.M to 01:00 P.M

However, the Janitorial staff will continue to observe full duty hours during the Holy Month of Ramzan-ul-Mubarak as they have already availed reduced duty timings during their month of Lent (Fasting Season).


(Zulfiqar Ali)
Deputy Registrar (Admn)
for Registrar

Endst.Estab/G-7/ 999

Dated 13-04-2021

Copy of the above is forwarded for information and necessary action to: -

1. Dean of all Faculties
2. Chairmen/Heads of all Teaching/Non-Teaching Departments
3. The Campus Coordinator, UET New Campus
4. The Campus Coordinator, UET Narowal Campus
5. The Incharge, UET FSD Campus & RCET Gujranwala
6. The Director, IB&M
7. The Director, KICS
8. The Treasurer
9. The Resident Auditor
10. Public Relation Officer
11. Secretary to Vice-Chancellor
12. P.S to Registrar
13. Data Base Section
14. General file
15. All Notice Boards


(Zulfiqar Ali) 13/4/21
Deputy Registrar (Admn)
for Registrar