



**OFFICE OF RESEARCH, INNOVATION & COMMERCIALIZATION
UNIVERSITY OF ENGINEERING & TECHNOLOGY, LAHORE, PAKISTAN**

No. ORIC/111-ASRB/177

Dated: 10-09-2018

NOTIFICATION

Subject: **Policy Decisions**

The Advanced Studies and Research Board made the following policy decisions in its 110th and 111th meetings (held on 13-08-2021, 20-08-2021).

- i) All research funds approved for faculty research projects must be utilized within two years of allocation of funds. Afterwards, the funds will be considered lapsed, and no extension will be given for project fund utilization.
- ii) At least, one external and one internal review must be carried out for the Ph.D proposals. The proposal must only be submitted before the ASRB for approval after addressing the comments, if any. Further, the PGRC must ensure that the comments of the reviewers have been addressed appropriately.
- iii) The Board approved the following declaration form that is to be submitted by the applicant at the time he/she applies for the research incentive.

Declaration Form

1. I (Full Name), (Designation) certify that my research paper titled "-----" published in the journal "-----" on ----- is free from any kind of PLAGIARISM. I understand that PLAGIARISM is an offence that will subject me to disciplinary action as per University and HEC policy. If at any time in the future, it is found that the said paper is plagiarised, I will be responsible to bear all the consequences in this regard and will pay back the benefit taken along with the penalty imposed on me by the relevant forum.
2. The similarity level for the entire paper is -----% (i.e., $\leq 19\%$) as determined by myself using the Turnitin Software on (Date -----).
3. I also declare that neither any monetary benefit has been received in the past nor would be taken in the future on the said paper by me or any of the co-authors from the UET, Lahore.
4. I have updated my faculty profile as well on UET website.

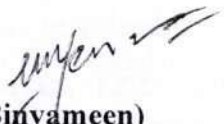
Author

(Full Name, Signature, Date)

Chairman

The Board made the following policy guide lines in this regard.

- a) The author must apply for the research incentive within 30 days after the published paper appears in the online issue of the journal.
- b) If the plagiarism is found at any stage in case of multiple publications (in the form of self-publication or other) the incentive shall be paid back by the receiver to the university.
- c) For the previously published papers the author should apply for the research incentive till or before 15th September 2021.
- d) If anybody has any objection on the rejection of incentive request by the ORIC due to similarity index or any other issue, the author shall not re-apply directly to the ORIC again but to the Vice chancellor through proper channel.


(M. Binyameen)
HR Officer ORIC
For Director ORIC

Copy to:

1. All Deans of Faculties
2. All Chairmen of Teaching Departments
3. Campus Coordinators, KSK, FSD, Narowal Campuses
4. Principal RCET, Gujranwala
5. Sec. to Vice-Chancellor for information