

UNIVERSITY OF ENGINEERING AND TECHNOLOGY LAHORE

OFFICE ORDER NO. 356



DATED. 01.04.2022

It is hereby notified that the University and its Campuses/Constituent College will observe the following office timings during the Holy Month of Ramzan-ul-Mubarik, effective from 1st Ramzan-ul-Mubarak (1443 A.H):-

1.	All working days (Monday to Thursday)	08:00 A.M to 03:00 P.M (with prayer break 12:30 P.M to 01:00 P.M)
2.	Friday	08:00 A.M to 12:00 Noon

However, the Janitorial Staff will not be given any relaxation in office timings after 17.04.2022 i.e the date of completion of Lent (Fasting Season).

(UМАIR SAEED)
Assistant Registrar (Estab)
for Registrar

Endst.Estab/G-7/936

Dated: 01.04.2022

Copy of the above is forwarded for information and necessary action to: -

1. Dean of all Faculties
2. Chairmen/Heads of all Teaching/Non-Teaching Departments
3. The Campus Coordinator, UET New Campus
4. The Campus Coordinator, UET Narowal Campus
5. The Incharge, UET FSD Campus & RCET Gujranwala
6. The Director, IB&M
7. The Director, KICS
8. The Treasurer
9. The Registrar
10. The Resident Auditor
11. Public Relation Officer
12. Secretary to Vice-Chancellor
13. P.S to Registrar
14. Data Base Section
15. General file
16. All Notice Boards

(UМАIR SAEED)
Assistant Registrar (Estab)
for Registrar